

CALS Faculty Council 2020-2021

April 2021 Meeting

Meeting Date: 3-4pm, Wednesday 28 April 2021

Location: via Zoom

Agenda

1. Faculty Senate update (if required) Two meetings due to a special meeting, some highlights: BS in Medicine is proposed, not voted on, controversial due to title, will be up for a vote on Monday. APR review process updates approved. Gen Ed refresh process approved to move forward. Committee of 11 did townhall regarding the Leadership Survey results. Special meeting on Monday – updates to bylaws, will be voted on at next meeting.
2. Approval of March minutes
3. Process for election of new FC representatives for 2021-2022. FC representatives whose term is finishing have been notified. They are eligible for re-election if they nominate. Daniel Scheitrum was re-elected for his unit. The FC Charter states that representatives are selected via election by the faculty in their unit, perhaps have Chair/Vice Chair coordinate? Request that elections are held so the new representatives can be reported at the May meeting and the FC contact list updated.
4. Survey on knowledge of shared-governance process (email from Dan McDonald)
 - a) 4/10 CALS faculty do not know or are unsure of how to contribute questions, ideas and opinions through the shared-governance process
 - b) *How do we improve this situation?*Announcement to Faculty mailing list at the beginning of each semester with list of reps and information on what FC does. Request contact FC members with any comments/concerns. Announcement at Faculty meetings & retreat. Introductory slides would be good. Monthly agenda items to be sent out to all faculty prior to FC meetings with request for any input.
5. Changes to the FC Charter (requires a two thirds quorum for voting).
 - a) Two elected representatives of county-based faculty.
 - b) Service term from 2 to 3 year (to support (d) below)
 - c) Elections of county-based faculty representative(s) will be conducted by county-based faculty, not the Director of CES.
 - d) Committee members eligible for election to Vice-Chair are representatives who have served one year of the FC within the previous 5 yrs.

- e) Publicly posted minutes should include details of any FC votes and their results (e.g., number approved/opposed/sustained).

Make an exception for the Vice-Chair to serve a 3rd year as Chair. Suggested term limits for serving 2 consecutive terms. These changes will enable more faculty to serve on the FC.

- 6. Report out on data collected regarding individual units having all hands meetings and do unit business officers and unit heads do a good job of ensuring faculty understand their unit's finances?

Requested by Dean to get feedback on unit heads and business offices. Variable responses regarding regular joint meetings with faculty & staff and budget officers attending/presenting at meetings. Many feel that the unit finance reports are too detailed – would rather have a sense of the 'big picture'.

- 7. Opportunities for service within Units.

- a) Do Units have written provisions in place to ensure that all faculty members (e.g., junior faculty, POPs) have the opportunities to meet their service commitments?
- b) Does the membership of committees (e.g. P&T, APR) routinely change?

Units need to update their policies as this would make the rules clear and make sure everyone knows them (since changes have to be voted on by faculty). FC should routinely request copies from individual units to see last update & report any units that do not comply.

- 8. Previous Business

- a) Mentoring feedback. The College mentoring initiative is designed more to train for mentoring best practices, not to supplant mentoring programs that may already be in place in the Units.
- b) Update on CALS multi-year contract policy for POPs. FC proposed guidelines presented to the EC & Units heads.
The FC feels strongly that there should be an agreed upon process for the College to promote equity.

- 9. Any other business

Next scheduled meeting: 3-4pm, Wednesday 19 May 2021