

**ALVSCE Faculty Council 2023-2024**  
**April 24, 2024 Meeting**

**Agenda (Formal Meeting)**

**CALES Policy Recommendation, Professors of Practice and Scientific Research:** Kathleen J. Kennedy

- Background and the draft policy presented. Jon Chorover has asked for feedback from the Faculty Council on this policy. We discussed the draft policy on March 14, 2024. Based on this discussion, additional information from Jon Chorover, input from POPs engaged in research, and Jean McLain, an updated draft was developed. If approved the recommended policy will be sent to Jon Chorover and Jean McLain.
- The following statement was deleted from paragraph 1:-No approvals are required for these instruction-related pursuits.
- There was discussion about whether this policy should specifically address POP work of grants and grant-funded activities that are not scientific research. This was not added.
- The modified policy follows these minutes.
- There will be a Qualtrics survey

**Instructional Workload Policy:** Ashley Linares-Gaffer

- A working draft was presented along with background and history.
- There was discussion about this and the need for a policy in this area.
- Ashley will provide the FC members with a finalized document for review, comment, and vote.

**Faculty Council operating practices:** general discussing

- There was some discussion about how the FC should and does engage with Administrators and Unit Heads in policy recommendations and policy formation.
- Two types of common situations were mentioned: 1. Request for policy review/advice and 2. FC recommendation for policy adoption to fill gaps and clarify/standardize College practices.
- Questions: Should this be structured? Should this be codified?

**Faculty Senate Update:** Katie Zeiders explained the importance of the upcoming Meeting of the General Faculty. She reviewed what will be happening in the meeting: a budget update presentation by one College of Education faculty member and two SCS faculty, two resolutions will be presented. Members of the General Faculty will have seven (7) days to vote on the resolutions.

**Item for Fall 2024:** Review issues, processes, and procedures for providing new CT faculty with 1-year rather than multi-year contracts. CT Faculty without a multi-year contract and less than 3 years of UA service are not members of the University's General Faculty.

**Attendance:**

<b>Faculty Representative</b>	<b>Unit</b>	<b>Present (X)</b>
Tauhidur Rahman	Agricultural & Resource Economics	
Kerry Cooper	Animal & Comparative Biomedical Sciences	X
Gerry Lopez	Animal & Comparative Biomedical Sciences	X
Dr. Armando Barreto Munoz	Biosystems Engineering	
Todd Schlenke	Entomology	X
Katerina Dontsova	Environmental Science	
Kathleen Kennedy	Human Ecology	X
Cory Quailles	Human Ecology	X
Rachel Mitchell	Natural Resources & Environment	
Kevin Bonine	Natural Resources & Environment	X
Ashlee Linares-Gaffer	Nutritional Sciences and Wellness	X
Ashley Snider	Nutritional Sciences and Wellness	X
Ramin Yadegari	Plant Sciences	X
Zhongguo Xiong	Plant Sciences	X
Tracey Armstrong Florian	Maricopa County Cooperative Extension	
Rosie Stewart	Pima County Cooperative Extension	
Tim Ottusch	CALES Faculty Senator	
Katie Zeiders	CALES Faculty Senator	X
Bobby Torres	CALES Faculty Senator	X
Shane Burgess	Ex-Officio Member	
Jean McLain	Administration	

## **CALES Policy, Professors of Practice and Scientific Research**

CALES Professors of Practice (POPs) are instructional faculty who do not have a research workload. POPs are encouraged to participate in research and grant activities in the scholarship of teaching and learning (SoTL) and learning experience research activities integrated into their instructional work (e.g., undergraduate research or community-engaged learning integrated into formal instruction). These two types of research activities, SoTL research and learning experience research, are considered part of the instructional workload for CALES annual performance reviews (APR) and promotion. ~~No approvals are required for these instruction-related pursuits.~~

POPs have no requirement and no expectation to engage in scientific research in their disciplines as part of their academic appointments. However, POPs may choose to engage in research outside of their formal work requirements. This policy provides guidance for CALES POPs engagement in developing and submitting scientific research grant proposals, managing grant-related activities, and conducting scientific research that are not related to SoTL or student learning experiences.

POPs with 9-month academic appointments may conduct research during the summer months under the following guidance:

- Research may be either compensated or uncompensated.
- POPs who seek to submit research grant proposals should have previously completed RII and CALES Research Administration Workshop training.
- If a research project requires the mentorship of graduate students, the POP must be part of the graduate faculty. This requires prior approval by the CALES academic unit head.
- POPs may serve as PI or Co-PI on a research grant with the approval of their academic unit head. This approval should include information about requisite infrastructure requirements, if any, and should be sent to the Grants and Contracts Manager upon notification of intent to submit a research grant proposal at least 15 days prior to the grant deadline).
- If the research requires CALES laboratory infrastructure, POPs need to make arrangements for access to the needed infrastructure and unit head approval prior to notifying the Grants and Contracts Administrator of intent to submit.
- Some extramural grant applications require that a PI have a formal research workload as part of their appointment. POPs can serve as a PI on these research grants if they have a faculty member with a research workload appointment as Co-PIs.