

# CALS Faculty Council meeting, 24 April 2017

Present:

Nancy Driscoll, Charles Gerba, Melanie Hingle, Ed Martin, Jean McLain, Marc Orbach, Ravi Palanivelu, Sadhana Ravishanker, Steve Smith, Patricia Stock, Jennifer Teske, Richard Wood, Muluneh Yitayew

## 1. Old Business

- a. Announcements and updates: See **3. Notes** below.
- b. **Budget priorities** for 9 May Strategic Budget Meeting. Based on “Dear Colleagues” [letter from Dean Burgess](#) sent on 17 Apr. Steve described the background for the budget meeting and presented relative ranks of priorities received to date from Faculty Council (FC) members. The Council decided to continue to poll faculty regarding their priorities. **Council members should send priority ranking data from their colleagues to Steve by noon on Friday 28 April.** He will compile the data and provide a summary to Kitt Farrell-Poe. (This summary will be included in the published version of this meeting summary.)
- c. **POP promotion guidelines.** The Cardon Academy for Teaching Excellence (CATE) fellows addressed our comments on the proposed guidelines in their 13 Apr meeting. Their [responses to FC comments](#) and the [revised guidelines](#) are now available and can be shared. However, Steve mistakenly reported that the revised guidelines had been approved by the FC. This still needs to be accomplished. He is hereby making the motion that we approve the revised guidelines. **Please email Steve before 6 May with your vote on approval.** Steve also explained that Mike Staten had explained that units will be responsible for funding scholarship by POPs that may be required for them to gain regional, national or international recognition considered necessary for promotion to Associate or Full Professor of Practice.
- d. **Building 90 situation.** A plan for laboratory relocation is taking shape. Sadhana explained the current situation, noting that renovation is scheduled to begin on 1 July 2017 and to be complete by 1 July 2018. Steve will monitor this through the summer and advise the Council as necessary.
- e. **Communication in CALS.** Ravi explained the most recent version of the [Council’s “information exchange” document](#) that would be sent to the Dean, Associate Deans, HODs, and advisory councils. This involves four components: 1) A quarterly Dean’s newsletter, and 2) town hall, 3) a yearly meeting organized by the FC that brings together the leadership of advisory councils in CALS (DRAC, FC, CATE Fellows, and the Staff and Appointed Professionals Advisory Councils), and 4) participation by the Dean, Associate Deans, and HODs Chair in meetings of these councils when the group is considering an administrative request. **Please review the document and email Steve before 6 May with your vote on approval.**

## 2. New Business

- a. Elections within some units need to be conducted so that new members will be in place in Aug 2017. The following units need one elected representative: ABE, AREC, ENT (Patricia is now a Faculty Senator), FCS, and SNRE. PLS needs two elected representatives. We also need one non-senatorial elected representative of County based faculty. Steve will contact unit heads to advise them of this situation and request that they conduct elections. [CALS faculty members as defined by the Faculty Senate](#) are eligible to serve on the FC. Jean explained that while she will not be a Faculty Senator in the fall of 2017, and therefore not a voting member of the Council, she would like to participate in Council meetings. Steve explained that this would be possible since Council meetings are open to any faculty member. He will work with Gayatri to insure the Council meeting schedule and agendas are made available to all CALS faculty
- b. The Council will not meet formally until the fall semester begins. During the summer, Steve will provide updates to the Council as necessary.

### **3. Notes**

- a. CATE Fellows have developed a proposed method for determining FTE in instruction (“Policy on instructional accountability”) and this has been shared with Mike Staten. This policy will presumably be passed on to the Council.
- b. [Recommendation of the faculty merit salary increase task force](#) will soon be forwarded to the Dean. The Faculty Council may review how this procedure was implemented sometime in the fall semester.
- c. The five-year review of Dean Burgess is nearly complete. The review committee will meet for the final time (?) on 15 May.