

College of Agriculture and Life Sciences (CALs) Faculty Council

This charter was approved by the CALs Faculty Council on May 19 2021. The intent is for the Faculty Council to represent the CALs faculty in the shared governance structure of CALs. It is based on The University of Arizona Guidelines for Shared Governance.

Purpose. The Faculty Council shall discuss matters of concern to CALs and the University community, including policies that affect the mission and management of the College. Specifically, the Faculty Council shall provide a forum to:

1. Identify and discuss issues of significant interest or concern to the faculty with due consultation with the faculty and the Dean;
2. Specific issues for discussion by the Faculty Council may be submitted by the Faculty or the Dean; and,
3. Provide advice or recommendations to the Faculty and the Dean on proposed actions.

Membership. The Faculty Council shall be composed of:

1. All elected and voting-eligible Faculty Senators with CALs appointments;
2. Representatives elected by faculty within each CALs academic unit; and,
3. Two elected representatives of county-based faculty.

Faculty within each CALs Department may elect one representative and those in each CALs School and in CES may elect two representatives each. Members of the Faculty Council other than the Faculty Senators and the Dean shall have a membership term of two years for no more than two consecutive terms. A Faculty member elected to Vice-Chair may have an additional year to serve as Chair the following year. Department Heads, School Directors, and other unit administrators are not eligible as faculty-elected unit representatives. Half of the elected unit representatives of the Faculty Council shall be up for election every year. Elections within each unit shall be conducted by the unit with the assistance of the Faculty Council Chair & Vice-Chair at the end of the Spring Semester to determine representative(s) whose term will begin in the upcoming Fall Semester.

The Dean is an *ex officio*, non-voting member of the Faculty Council.

Officers. Annually, at the first Faculty Council meeting of the Fall Semester, the Faculty Council shall elect a Chair and a Vice Chair for the current term. Committee members eligible for election to Vice-Chair are representatives who have served one year of the FC within the previous 5 yrs. The Chair shall act as liaison with the Dean and is responsible for scheduling, setting the agenda, and chairing meetings; the Vice Chair prepares and distributes the minutes of meetings and serves as Chair-elect. Each Council officer serves for a term of one year.

Quorum. A simple majority of the membership constitutes a quorum for voting on regular business matters of the Council. Two-thirds of the membership constitutes a quorum for election of officers and for making amendments to the CALs Faculty Council Charter.

Information distribution. All approved recommendations, documents and meeting minutes of the Council will be made publicly available through the CALs Faculty Council website. Publicly posted minutes should include details of any votes and their results (e.g., number approved/opposed/sustained).

Original version: December 14, 1999

Revised: October 22, 2013; October 15, 2016; May 19 2021