1. Discussion of a memorandum about teaching workloads
The FC is drafting a memo of recommendation with regard to teaching workloads. FC representatives please review.

2. CALS Budget Retreat Report
Expect a 30 million dollar budget adjustment from the University across all colleges. Provost is focusing on three ways to make up the needed revenue: (1) more students through online teaching; (2) marketing; and (3) development.

HODs and Dean anticipating a “1.5%” general merit increase in July (not quite sure what that means specifically). Also expect increased taxes on administrative services (among other things) for CALS to make up the deficit, including Units asked to contribute back to CALS.

3. Compliance in Faculty Governance
The FC and Jean McLain were asked to provide information on whether CALS was in compliance with recent faculty governance objectives from the university. While we believe we are in compliance, there are no formal bylaws available stating what compliance means in terms of faculty governance. This may be something for the FC to elucidate.

4. Next Meeting
The next FC meeting will be held on 5 February in Forbes room 307. All CALS faculty are welcome to attend.