



TO: Kayle Skorupski, Amber Rice, Andrew Waldum, Taylor Grogg, Samantha Sowerby, Bethina Krogsgaard, Michael Staten, Janis Rutherford, Jon Chorover

FROM: Ashlee Linares-Gaffer, Chair, ALVSCE Faculty Council; Rachel Doty, Chair, ALVSCE Staff Council

RE: CALES Joint Budget Review Working Group Appointment

DATE: November 23, 2023

Dear Colleagues-

Thank you for your willingness to serve on a *CALES Budget Review Working Group*. This group is being formed through a motion approved by the ALVSCE Faculty Council, in collaboration with the ALVSCE Staff Council, and in consultation with Dean Shane Burgess. The membership of this working group consists of 3 faculty, 3 staff, and 3 administrators, nominated by the ALVSCE Faculty Council, ALVSCE Staff Council, and Dean Shane Burgess, respectively.

The working group shall be established in November 2023 and is asked to present its recommendations to Faculty Council and Staff Council, and CALES Administrators, by April 2023. Given the evolving nature of the College and University financial circumstances, an extended timeline may be necessary, in which case, a status update of the groups' work is requested in April 2023. The working group shall dissolve upon submission of its final report unless its mandate is officially extended.

MEMBERS

Faculty Members: Amber Rice, AETI, amrice@arizona.edu

Kayle Skorupski, NSW, kayleskorupski@arizona.edu

Andrew Waldum, PFFP, walduma@arizona.edu

Staff Members:

Taylor Grogg, Business Services, tmgroogg@arizona.edu (working group Chair)

Bethina Krogsgaard, SNRE, bethinak@arizona.edu

Samantha Sowerby, HECL, sbsowerby@arizona.edu

Administrators:

Janis Rutherford, Assistant Dean, Finance & Administration, jmathias@arizona.edu

Mike Staten, Bart Cardon Associate Dean for Academic Programs, statenm@arizona.edu

Jon Chorover, Interim Associate Vice President/Associate Dean for Research,
chorover@arizona.edu

Ex Officio Members:

Faculty Senate – Katharine H. Zeiders, HDFS, zeidersk@arizona.edu

Faculty Council – Kathleen J. Kennedy, RCSC, kjkennedy@arizona.edu

COMPOSITION, DURATION AND CHARGE

Composition:

3 faculty representatives nominated by the ALVSCE Faculty Council

3 staff representatives nominated by the ALVSCE Staff Council

3 administrators appointed by the CALES Dean

Ex officio members, a Faculty Senator and an ALVSCE Faculty Council representative.

Duration: Working group will be formed by November 15, 2023 through April 30, 2024. The working group may continue working after April 30, 2024 if extended by the Dean in consultation with the ALVSCE Faculty and Staff Councils.

Charge:

- Review the overall financial position and budget of the College of Agriculture, Life and Environmental Sciences (CALES).
- Identify opportunities for cost savings, new revenues, and operational efficiencies.
- Recommend College-wide initiatives, policy changes, and practice changes to improve the financial sustainability of CALES.
- Consult and engage with faculty, staff, and administrators in developing recommendations.
- Provide an initial report with findings and recommendations to the CALES Dean, ALVSCE Faculty Council, and ALVSCE Staff Council by January 31, 2024.
- Prepare additional recommendations for FY2025 on or before April 30, 2024.
- The ex officio members will ensure coordination of activities with the Faculty Senate and Faculty Council.

The working group shall be empowered to request any documentation or information necessary to fulfill its mandate. The CALES Dean's Office shall provide administrative support to the working group.

Thank you for your service on this important shared governance effort,

Ashlee Linares-Gaffer
Associate Professor of Practice
School of Nutritional Sciences and Wellness
Chair, ALVSCE Faculty Council

Rachel Doty
Senior Business Manager
Department of Entomology
Chair, ALVSCE Staff Council